

# Web Privacy Policy

This site abides by the Guidelines for Federal and ACT Government World Wide Web Sites issued by the Australian Privacy Commissioner.

You can generally visit the site without revealing Personal Information, unless you choose to provide such information. The information received depends upon what you do when visiting the site.

## Copyright

This web site is protected by copyright under Australian law. Unauthorised use of any part of this site is not permitted.

## Disclaimer

The owner of this site is not liable for any misfortune that should befall a visitor to this site.

## Site visit data

As is the case for nearly all web sites, this site makes a record of your visit, logging the following information for statistical purposes:

- your server's address
- the name of the top-level domain from which you access the Internet (for example, .gov, .com, .au, .nz, etc)
- the date and time of the visit to the site
- the pages accessed and documents downloaded
- the previous Internet address from which you linked directly to this site. (In the cases where the referring site declines to pass this information on, these details are not obtained by the statistics server.)

We will not identify users or their browsing activities, except where a law enforcement agency (or government agency) may exercise a legal authority to inspect the ISP logs (e.g. by warrant, subpoena or notice to produce).

This web site contains links to other sites. The owner of this site is not responsible for the content and the privacy practices of other web sites and encourages you to examine each site's privacy policy and make your own decisions regarding the accuracy, reliability and correctness of material and information found.

## Cookies

A cookie is a piece of information that an Internet web site sends to your browser when you access information at that site.

Parts of this site may store cookies on your browser in order to better serve you when you next visit the site.

Cookies are optional for the user and your browser can be set either not to accept cookies or to prompt you to accept them or not case by case.

## **Membership databases, email management, online forms and other collection of personal information**

Your email address will only be recorded if you choose to send a message.

It will only be used for the purpose for which you have provided it and will not be added to a mailing list unless at your request. Your email address will not be disclosed without your consent. If the owner of this site acts on behalf of a third party this party is considered, in partnership with the owner of this site, to be the co-collector of such data.

This site maintains records of its members and uses the web site to gather or update member details. These details are collected and stored purely for the business of the owner of this site and are not divulged to any third party.

## **Security**

This site maintains the same level of security for Personal Information collected in an electronic format as it does for that collected in paper format.

However, if you are providing Personal Information via an email or an online form you should be aware that there are some risks to transmitting data via the Internet unless it is encrypted with a security certificate. This site uses encryption and related server side mechanisms for secure data transfer in certain areas of the site where financial transactions may take place (e.g. credit card details), in other cases where no financial transactions take place web forms usually will not have encryption. If at any time you believe the principles referred to in this privacy statement have not been followed, or have any other comments on these principles, please notify the owner of this site.

The use of the term "Personal Information" in this privacy statement means any information from which your identity is apparent or can be reasonably ascertained.